

**International Taekwon-Do Federation of B.C.**  
**APPENDIX 1 to**  
**CANADIAN TAEKWON-DO FEDERATION INTERNATIONAL**  
**Rules of Competition Coloured Belt and Black Belt Provincial, Regional and National**  
**Level Competition Version 6.0 2017**  
**Effective June 1, 2019**

All International Taekwon-Do Federation of B.C. (ITF of B.C.) sanctioned tournaments/events, other than true "In-House" tournaments/events (as defined in #2 below), must follow the requirements/rules/regulations as outlined in Canadian Taekwon-Do Federation, International, (CTFI) Rules of Competition Coloured Belt and Black Belt Provincial, Regional and National Level Competition Version 6.0 2017.

These appendixes are to provide additional/revised requirements that must be followed for all International Taekwon-Do Federation of B.C. (ITF of B.C.) sanctioned tournaments/events.

- ***Any requests to allow for exceptions to the CTFI Rules of Competition Manual must be presented to the Chair of the Tournament Committee whose duty is to review same and provided a recommendation to the ITF of B.C. Board of Directors for approval. All such requests must be presented as outlined above at least 30 days prior to the tournament. Exception for ITF of B.C. sanctioned events follow the same request procedure.***
  
- i. The purpose of ITF of B.C. sanctioned tournaments/events is to provide a high quality experience for both the participants and the spectator. By ensuring that events are professional, we will see an overall increase in participation from our members/students and overall high level of satisfaction by parents, spectators and instructors alike. By standardizing our tournaments/events, members/students will know better what to expect when attending a tournament/event. There are also several other benefits to running professional events:
  - I. Ensures all liability insurance requirements are met and reduces the liability of the host, officials, directors, volunteers and the ITF of BC as an organization.
  - II. Raises the profile of our events in the communities our organization serves.
  - III. Increases the awareness of the host club within their own communities.
  - IV. Increases the overall appearance of professionalism of the ITF of BC.
  - V. Helps to better prepare our athletes for higher level (i.e. national and international) competition).
  - VI. Provides our certified umpires with the experience required to hone their skills, making them better black belts, competitors, instructors and coaches
  - VII. Helps to promote ITF Taekwon-Do and the International Taekwon-Do Federation within the Province of British Columbia ensuring a positive legacy for our founder General Choi Hong Hi.
  
- ii. Additional/revised requirements will reference the section number/page number of the Canadian Taekwon-Do Federation, International, (CTFI) Rules of Competition Coloured Belt and Black Belt Provincial, Regional and National Level Competition Version 6.0 2017. (for ease will be referred to as CTFI Rules of Competition Manual)

**T2 pg. 3 APPLICATION:** and elsewhere within the CTFI Rules of Competition Manual

1. The word "Regional" will also refer to Friendship and/or Invitational Tournaments within B.C.
2. In-House tournaments are defined as tournaments held by an ITF of B.C. Instructor for only students registered to his/her owned Club(s)/School(s).

**T5 pg.5 COMPETITORS AND EVENTS** and elsewhere within the CTFI Rules of Competition Manual

1. The word "Tournament Director" will be replaced by the ITF of B.C. Tournament Committee Chair as approved by the ITF of B.C. Board of Directors.

**T6 pg. 6 DRESS;** c & d and elsewhere within the CTFI Rules of Competition Manual

1. The words "CTFI events" will be replaced and/or to include ITF of B.C. events, and will include ITF of B.C. Provincial Championships, BC Cup, Friendship Tournaments, Invitational Tournaments or any other event sanctioned by the ITF of B.C.. **NOTE:** Where an ITF of B.C. club/school hosts a CTFI event contents of **T6** apply.

**T8 pg. 7 MEDICAL ATTENTION** and elsewhere within the CTFI Rules of Competition Manual.

1. The words "CTFI Disciplinary Committee" are replaced and/or to include the ITF of B.C. Board of Directors.

**T17 pg. 9 DIVISIONS OF COMPETITION** and elsewhere within the CTFI Rules of Competition Manual.

1. Pattern and Sparring events will be decided by the pyramid tournament system. The following exceptions will apply:
  - a. For the ITF of B.C. Provincial Championships for all Black Belt Divisions there is to be double elimination for sparring.
  - b. For the ITF of B.C. BC Cup all Black Belt Pattern Divisions will be double elimination. Black Belt rounds will consists of one designated pattern from Chon-Ji up to and including Choong Moo. The second pattern will be a pre-designated pattern for their degree and will be advised in the host's invitational letter.
  - c. Refer to copy of Thu 11/23/2017 8:21 AM email embedded directly below.



**Black Belt Pattern  
Competition at ITF of**

**T21 pg. 10 DRAWS FOR ORDER OF COMPETING** and elsewhere within the CTFI Rules of Competition Manual.

1. The words "CTFI Tournament and Umpire Directors" will be replaced by and/or to include the ITF of B.C. Tournament Committee Chair and the Chair of the ITF of B.C. Umpire Committee as approved by the ITF of B.C. Board of Directors.

**T24 pg. 11 SPECIAL VARIANCES** and elsewhere within the CTFI Rules of Competition Manual.

1. A written Application for Variance to these rules must be presented to the Tournament Committee/ITF of B.C. Directors a minimum of **30 days prior** to the tournament/event.

**T26 pg. 12 ELIMINATION – INDIVIDUALS** and elsewhere within the CTFI Rules of Competition Manual.

For Black Belt Divisions also refer to **T17 pg. 9 DIVISIONS OF COMPETITION** above for procedures to be followed for the ITF of B.C. Provincial Championships and the ITF of B.C. BC Cup.

**T27 pg. 12 & 13 PERFORMANCE AND DECISIONS- INDIVIDUALS** and elsewhere within the CTFI Rules of Competition Manual.

1. For Black Belt Divisions also refer to **T17 pg. 9 DIVISIONS OF COMPETITION** above for procedures to be followed for the ITF of B.C. Provincial Championships and the ITF of B.C. BC Cup.

**T31 pg. 15. Individual Sparring DIVISIONS – Colour Belt and Black Belts Pre-Junior and Age 36+:**

1. The following sentence “If the athlete chooses not to compete in the offered division, he/she has the option to withdraw from the competition” to read: If the athlete chooses not to compete in the offered divisions, he/she has the option to withdraw from the competition and to have his/her full entrance fee(s) immediately refunded by the tournament/event host subject to # 18 below under Other Rules and Regulations that must be followed when hosting an ITF of B.C.. sanctioned tournament/event are as recorded below.

**T 58 pg. 22 C.T.F.I. TOURNAMENT AND UMPIRE COMMITTEE**

1. The following “The C.T.F.I. Tournament Committee consists of:
  - a. C.T.F.I. President
  - b. C.T.F.I. Technical Director
  - c. C.T.F.I. Director of Tournaments
  - d. C.T.F.I. Director of Umpires”

will be replaced with

ITF of B.C.. Tournament Committee consists of

- a. ITF of B.C. President or next highest ranking Director if the ITF of B.C.. President is not available.
- b. ITF of B.C.. Chair of the Technical Committee
- c. ITF of B.C.. Chair of the Tournament Committee
- d. ITF of B.C.. Chair of the Umpire Committee.

**Other Rules and Regulations that must be followed when hosting an ITF of B.C.. sanctioned tournament/event are as recorded below.**

- 1) Only ITF of B.C. member Instructors may host/apply to host an ITF of B.C. sanctioned tournament/event. Sanctioning Approval is obtained by a majority vote of the ITF of B.C.. Directors approving said tournament/event.
- 2) It is strongly recommended that inexperienced tournament/event hosts consult with the Chair of the Tournament Committee to ensure that all required steps are followed and no steps are missed.
- 3) All written applications/requests to host a Tournament/Event must be received by the Chair of the Tournament Committee and the ITF of B.C.. Secretary/Treasurer a minimum of **90 days prior** to the tournament date.
- 4) All written (please type) applications/requests to host a Tournament/Event must be completed and submitted on the attached application form (**Appendix 2**) and must include all of the information outlined in **Appendix 3**.
- 5) All tournaments, and events, other than true In-House tournaments/events, held in B.C. must be sanctioned by the International Taekwon-Do Federation of B.C. (IIF of B.C.) before being held or advertised. Tournaments are defined as any tournament that includes ITF of B.C.. and/or Canadian Taekwon-Do Federation, International (CTFI) and/or International Taekwon-Do Federation (IT) members/students competing. Events are defined as any other occurrence that is hosted which allows for the invitation of ITF of B.C.. and/or CTFI and/or IT members/students to attend. **In-House tournaments are defined as** tournaments held by an ITF of B.C.. Instructor for only students registered to his/her owned Club(s)/School(s). **In-House events are defined as** any other occurrence that is hosted by an ITF of B.C.. Instructor which allows for the invitation of only students registered to his/her owned Club(s)/School(s). No Tournament or Event can include as competitors/event attendees non ITF of B.C., and/or CTFI, and/or IT members.
- 6) As of February 7, 2018 All Tournaments/events must be sanctioned by the International Taekwon-Do Federation of B.C. with the exception of In-House Tournaments/Events. As per Wed 2/7/2018 10:51 AM email sent to all ITF of B.C.. Members directly below.



**2-7-18 to ITF of B.C.  
Members SANCTIONI**

- 7) Conditions as to IT Students/Black Belts attending other than IT Tournaments/Events as per January 29/18 email to members attached.



**1-29-18 VERY  
IMPORTANT - ITF St.**

- 8) All tournaments/events must meet the insurance requirements of our insurer. Contact the Board of Directors prior to the event to ensure conformity as requirements change periodically. Any club/school attending that is not insured by ITF of B.C.. insurer must provide proof of Liability Insurance with a minimum coverage of \$5,000,000, (minimum requirement and subject to change)

*Other Rules and Regulations that must be followed when hosting an ITF of B.C.. sanctioned event – Continued*

- 9) The ITF of B.C.. Provincial Championships are to be held in the spring of each year and preferably in either March, April or May, and are only open to members of the ITF of B.C.. and their students..
- 10) The BC Cup is to be held in the fall of each year and preferably in either October or November. Invitations are limited to IT Students/Instructors only; i.e. no other forms of Martial Arts or Taekwon-Do can compete. Invited Students/Instructors must be affiliated with the IT of BC, the CTFI and/or the IT.
- 11) The Tournament/Event host must consider any conflicts with other tournaments/events when selecting a date for the tournament/event.
- 12) All ITF of B.C.. sanctioned tournaments (other than In-House tournaments)-must have one or more Umpires with Class B or higher certification.
- 13) All tournament hosts must agree to pay sanctioning fees to the ITF of B.C.. as follows:
  - i. **International Taekwon-Do Federation of B.C. Provincial Championships and BC Cup:** Must be sanctioned by the IT of BC and fee paid in full within 7 days after the event at the rate of \$2.50 per registered competitor. Rates are subject to change.
  - ii. **CTFI Events:** Must be sanctioned by the IT of BC and fee paid in full within 7 days after the event at the flat rate of \$100.00. Rates are subject to change.
  - iii. **NOTE:** Should payment not be received within the 7 days stipulated then there will be a 10% penalty fee assigned and should payment be outstanding 30 days past the 7 days stipulation payment date then a further 10% (on top of the first 10% penalty) will be assessed. After 30 days on nonpayment (ie 30 days from the closing date of the tournament/event) the Directors, by majority vote, will take further action as seen appropriate.
  - iv. Fees for events requiring sanctioning will be subject to review on an individual basis.
- 14) While In House Tournaments/Events do not require ITF of B.C. sanctioning they must follow the CTFI Rules of Competition Manual as well as following the requirements (other than fees) outlined within these Appendixes.
- 15) Tournament entrance fees for ITF of B.C.. Provincial Championships and for the B.C. Cup are::
  - i. Patterns and Sparring must not exceed \$50.00 Canadian, including any applicable taxes and fees.
  - ii. Other events such as Board Breaking Events, Pre-arranged Sparring Events, Team Sparring Events, Team Patterns Events shall have a fee of no more than \$10.00 Canadian per event including applicable taxes and fees.
- 16) Within 7 days after any tournament or event the Host must supply the ITF of B.C. Board with a write-up including pictures to be approved for posting on the ITF of B.C. website.

**17) Registration Procedure for IT of BC Provincial Championships and BC Cup**

\*It is recommended the host makes use of the online registration system provided by the CTFI. The registration cutoff date will be no later than three weeks prior to the event. The ITF of BC tournament committee will then compile the entries and create the bye sheets using the computerized bye sheet generator (described in “a” below). It will be the responsibility of the tournament host to print the bye sheets in colour prior to the date of competition. \*The key elements are the registration data must be in a format that can be imported to the Tournament Support software for creation of the bye sheets. Should a host have another system they wish to use they must first get the approval of the Tournament Committee Chair and the ITF of B.C. Board of Directors. NOTE: there can be no additional costs to the participants such as service fees etc.

**a. Computerized Tournament Bye Sheet Generator**

The CTFI has developed an automatic bye sheet generator which uses data collected using the online registration system (Member Solutions). This software will sort all competitors into divisions using parameters which shall be pre-determined by the IT of BC Tournament Committee. The software will also automatically calculate any byes when necessary and produce the bye sheets used on the day of the tournament. This system is proven to be effective in ensuring efficiency and fairness when determining byes. The BC Provincial Championships and BC Cup tournament should make use of this software subject to the \* above in 17)

18) As per **Appendix 3 #6**, a minimum of 14 days prior to the tournament/event the Tournament Committee will supply the Tournament Host a full list of competitors by division(s) and provide each Instructor with a list of their members/students events/divisions, and where there is a discrepancy in divisions of \*one belt level or a weight differential of more than 5 kilograms the competitor will have the right to withdraw and have a full refund of their entrance fee immediately returned, providing the request for a refund is made within 72 hours of the Instructor receiving the competitor list from the Tournament Committee. \* one belt level is considered color, not stripe. For example green belts could/would compete with blue stripes. Based on the foregoing, should a competitor choose to withdraw from one event however compete in another there will be no refund.

19) **Appendix 2** is the ITF of B.C. Tournament/Event Application Form

20) **Appendix 3** outlines the Duties a Host must follow, including information that must be included in Appendix 2, Tournament - Event Application.

21) **Appendix 4** covers Support Staff requirements and also covers Safety. Both of which must be followed.

22) **Appendix 5** covers Event Protocol that must be followed.

23) **Appendix 6** covers Tournament Host Check List that must be followed/used.

24) **Appendix 7** covers Ring Equipment Check List that must be followed/used.

25) **Appendix 8** Master Umpire List that must be followed/used.